

# Associate Pastor of Discipleship

Trinity Alliance Church – 2023

**Position Title:** Associate Pastor of Discipleship

**Position Status:** Hourly – 30hrs/week

**Accountable to:** Lead Pastor

## Qualifications:

- Deep desire to know Jesus, and sensitive to the Spirit, committed to follow him wherever he leads.
- Passionate and gifted at developing personal relationships and journeying with people of all ages.
- Highly relational and able to develop authentic relationships quickly.
- Thorough knowledge of the Bible with the ability to teach and preach regularly.
- Strong leader who's able to effectively recruit, train and empower volunteers.
- Collaborative team builder who is able to develop and manage ministry teams successfully.
- Well organized and able to administrate complex and multifaceted areas of ministry.
- Strong interpersonal communication skills with the ability to assertively manage conflict well.
- Self-motivated and able to complete tasks in a timely manner without direct supervision.
- Teachable and proactive about furthering education and developing skills.
- Honest, trustworthy and able to maintain confidentiality.
- Committed to Trinity Alliance's vision and theology, and Christian & Missionary Alliance distinctives.
- Attends Sunday worship services and engages personally in the life of the church.

## Education and Experience

- Bachelor's degree in Biblical Studies or related Church Ministry degree.
- 5+ years of pastoral ministry or related ministry field.
- Ordained by the Christian & Missionary Alliance, or willingness and ability to do so.

## Function:

- The Associate Pastor of Discipleship takes ownership of creating and maintaining tools and systems that will assist in developing and solidifying the faith of all those who attend TAC. This includes caring for the varying spiritual needs of the newest convert to those who've walked with Jesus for decades.

## Key Positions Description:

- Discipleship Ministries (Approx. 50%) – Oversee the various aspects for engaging in discipleship within the church, including small groups, teaching seminars, mentoring, and Sunday school.
- Young Adult Ministries (Approx. 30%) – Assist in developing our ministry to college age students by helping coordinate ministry opportunities and mentoring for young adults and functioning as a liaison between our church and the local colleges and Simpson University.
- Encore Ministries (Approx. 10%) – Recruit, train and empower a team of volunteers to minister to the older generation, caring for the unique challenges of aging and creating opportunities for them to be engaged in the life of the church in ministry and discipleship.
- Additional Ministries (Approx. 10%) – Join the Lead Pastor, staff and lay leaders in the shepherding of the overall church, helping coordinate Sunday services and preaching in the Lead Pastor's absence.

### **Personal Life Responsibilities**

- Seek to fully enjoy an intimate relationship with Jesus Christ.
- Rely on the power of the Holy Spirit, God's Word and prayer.
- Journey with our church family in honesty and humility.
- Engage your neighbor with God's love in authentic and caring relationships.
- Maintain a healthy balance between time spent serving your family and serving the church.

### **Essential Duties & Responsibilities**

- Recruit, train and empower effective teams of volunteer leaders in varying areas of ministry.
- Oversea small groups, ensuring they are healthy, effective and meaningful communities.
- Promote and coordinate quarterly teaching seminars, selecting relevant topics and quality teachers.
- Manage a mentoring system that encourages all to mentor and all to be mentored.
- Oversea a ministry team to older adults that cares for practical needs and empowers them to serve.
- Assist in serving and mentoring young adults and helping them engage in the life of our church.
- Develop partnerships between TAC and Redding colleges and Simpson University.
- Create opportunities for, and encourage participation in, intergenerational ministries.
- Assist the Lead Pastor in coordinating Sunday worship services and the overall ministry of the church.
- Attend and participate in regular staff meetings.
- Promote and teach the church vision statement.
- Preach during Sunday morning worship services as needed (~2-4 times/year).
- Complete other duties as needed in leading and supporting the Church.

### **Salary:**

- This is a 3 quarter-time position (30hrs/week)
- Pay range \$28-\$33/hour

### **Benefits:**

- Hourly employees earn 1 hour of PTO every 30 hours worked
- All employees, whether full or part-time, are covered by workers' compensation and shall be entitled to such benefits if injured on the job.